



Minutes

Of a Meeting of the Kenora Urban Trails Committee of the City of Kenora Thursday, June 13, 2019 at 4:00 p.m. Operations Building, 2nd Floor Board Room

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**With** Judy Underwood, Councillor Sharon Smith, Diane Pelletier, Lorelie Van Belleghem

**Staff** Joseph Kurtz – Parks Technician, Kelly Galbraith – Deputy Clerk/Customer Services Division Lead

**Regrets** Barry Corbett, Ren Amell, Tanis McIntosh, Darlene MacGillivray, Karen Pries

### 1. Call to Order

The meeting was called to order at 4:03 pm.

### 2. Declaration of Pecuniary Interests

There were none declared.

### 3. Confirmation of Previous Meeting Minutes

**Moved by Diane Pelletier, seconded by Councillor Smith and CARRIED**

That the Minutes of the Kenora Urban Trails Committee meeting held on May 8, 2019 be confirmed as written and circulated.

### Discussion:

Kelly provided an update on the hidden driveway signage that is now in place near the Tunnel Island entrance. Signage for emergency location points along the trails are still under review. Once the Trails App is fully launched location points will also be added to the app.

Councillor Smith provided photos of the location on West Bay Road where she would like to see a parking lot created. Kelly provided all the information to the Planning department which will be reviewed further by other City departments including Engineering, Roads and By-law.

It was requested that the updated Terms of Reference which now reflect a member from the Ministry of Tourism, Culture and Sport be circulated to the group as well as list of committee members.

#### **4. Water Filling Stations**

Judy shared that the Kenora Urban Recreation Trails Committee's (KURT) application to the Community Foundation was successful in receiving \$9,100 from the Moffat Family fund. A cheque presentation will be made on June 20<sup>th</sup> from 11:30am-1:30pm. Judy will attend on behalf of KURT and will reach out to Josh to see if he could attend on behalf of the City.

An additional \$4,000 will need to be fundraised by the committee. Early talks with the Rotary Club of Kenora are underway. It was asked if the City would be willing to bankroll the \$4,000 until fundraising is done. Kelly will follow up on this.

#### **5. Laurenson's Creek Trail Next Steps**

Judy shared that she attended a walk along the Laurenson's Creek Trail with Stace Gander - Community Service Manager, Joe Kurtz - Parks Technician, Bruce Graham - Human Resources Strategist, and Hilary Smith - Human Resources Advisor. A full report written by Judy will be circulated to the group.

#### **Discussion:**

Councillor Smith inquired if Joe would be able to coordinate something with the summer students to remove dead branches and increase the sightline to the creek by lifting the tree canopy. Joe shared that summer is tough as the summer students have a full schedule for cutting and maintenance but he is hopeful they will be able to complete the work near the end of August.

Needle use along the trail was identified. It was asked if there are any studies which show if the trail has increased visitors does needle usage go down. It was shared that the more high traffic areas generally have decreased needles found.

## 6. Volunteer Hours

| Volunteer        | Jan | Feb | Mar | Apr | May  | Jun  | Jul | Aug | Sept | Oct | Nov | Dec |
|------------------|-----|-----|-----|-----|------|------|-----|-----|------|-----|-----|-----|
| Barry            |     |     | 1   | 1.5 | 15.5 |      |     |     |      |     |     |     |
| Councillor Smith |     |     | 1   | 1.5 | 1.5  | 2.25 |     |     |      |     |     |     |
| Darlene          |     | 1   | 1   | 1.5 | 7.5  |      |     |     |      |     |     |     |
| Diane            |     | 1   | 1   | 1.5 | 7.5  | 1.25 |     |     |      |     |     |     |
| Heather          |     |     |     |     | 1.5  |      |     |     |      |     |     |     |
| Judy             |     |     | 1   | 4.5 | 7.5  | 9.25 |     |     |      |     |     |     |
| Karen            |     | 1   |     |     | 1.5  | 6.5  |     |     |      |     |     |     |
| Lorelie          |     | 1   | 1   | 1.5 |      | 1.25 |     |     |      |     |     |     |
| Ren              |     | 1   | 1   | 1.5 |      |      |     |     |      |     |     |     |
| Tanis            |     | 1   |     | 1.5 | 1.5  |      |     |     |      |     |     |     |

## 7. Roundtable

Judy shared that her and Diane would like to re-visit the work plan to include more targeted items such as water filling stations, Laurenson's Creek future development, Friends of Trails and a communication piece on the bench policy. It was suggested that community engagement events also be added to the updated work plan.

Benches along trails were discussed. Councillor Smith shared that the City has a bench policy. Joe informed the group he is working on updating the policy as it has some gaps in it. Bench placement, design and dedications were also discussed.

It was requested the Beaches, Parks and Trails documents be sent to the group as well as the Trail Development Toolkit.

The success of the guided Mink Bay Trail tour was discussed. Judy informed the group that it appeared on the front page of the newspaper. She will share the clipping with the committee. A guided tour of the Rotary Trail in September was discussed but no date was set.

## 8. Next meeting

Wednesday, September 11, 2019 at 4:00 p.m.

### Discussion:

It was requested the September meeting be held at the Rec Centre, followed by a walk on the Laurenson's Creek Trail.

## 9. Adjournment

The meeting was adjourned at 5:15 p.m.